

Macarthur Clinical Library

Fees & Charges



Photocopy Charges:

Macarthur Clinical Library – Journals	Up to six articles No Charge – Over six a charge of 10c per page will apply. (Work-related information only)
Macarthur Clinical Library – Books	One chapter (up to 30 pages) No Charge – Extra chapters will incur a charge of 10c per page.
Personal Copying	Charge of 10c per page (A4 & A3)
Departmental/Work Related Copies	All costs will be charged back to the department on a quarterly basis If the department provides their own paper – No Charge

Printing from Library PCs (Both Personal & Departmental)

Printing B/W	5c per page
Printing Colour	20c per page

Inter-Library Loan Resources (Not held by CLIN Libraries)

A standard charge of \$13.20 will apply when obtaining resources from libraries who charge according to the Australian Inter-library Loan Resource Sharing Code. (eg Universities & Public Libraries)

Overdue & Lost Item Charges

Overdue Fines	Items overdue are charged at \$1.00 per item per day. Fines will remain on the client record & privileges suspended until paid.
Lost or Damaged Items	Replacement value of the item will be charged for any lost or damaged items, privileges will be suspended until paid.

Value-Added Services

Scanning (Work-related Items Only)

No charge to scan & email documents	Patient related (within 2 hours) – all other scanning within one working day.
Scanning & saving to CD-ROM or Disk	Providing your own – No Charge Purchase from the Library CD-Rom - \$2.00 & Disk - \$1.00

Faxing

Work-related	No Charge
Personal	5c per page

Laminating (Processed within 2 working days)

Supplying own laminating pouches	No Charge
Laminating Pouches supplied by Library	20c each (A4 size)

Binding Service (Processed within 2 working days)

Binding Service is available for work or personal use – All costs must be paid at time of collection	Up to 50 pges = \$1.00 50 to 100 pges = \$1.50 100 to 200 pges= \$2.00 Over 200 pges = \$2.50
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Other Resources

Overhead Transparencies	20c each
CD-ROMs	\$2.00 each
Floppy Disks	\$1.00 each

Charging for these value-added services allows the Macarthur Clinical Library to keep core services (Literature Search & Journal Requests) Free. All revenue is used to purchase resources for the Library Collection.

Receipts will be issued on request & are Tax Deducible over \$2.00

There are No Exceptions to these charges & No IOUs